

CHELAN COUNTY COMMISSIONERS  
MINUTES OF JUNE 8&9, 2020

**Monday, June 8, 2020**

**9:03:57 A.M. Opening – Pledge of Allegiance**

Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

**9:05:01 A.M. Consent Agenda**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Hannah Pygott, Natural Resources, Step Increase
  - b) Teresa Venegas, Commissioners, Reclassification
  - c) Susan Ward, Commissioners, Reclassification
  - d) Juan Covarrubias, District Court, Reclassification
  - e) Miriam Duenas, District Court, Reclassification
  - f) Gary Smith, Juvenile Probation, Reclassification
  - g) Niska Morris, Juvenile Probation, Reclassification
  - h) Earl Crowe, Coroner, Reclassification
  - i) Denise Cavner, Juvenile Detention, Retirement
  - j) Margo Hanson, Clerk, Resignation
  - k) Andrew Zimmerman, Sheriff, Retirement

**9:09:02 A.M. Board Discussion**

- Recovery Council Meeting
- Timber County - Friday Meeting
- WSAC Meeting on Friday – L&I re: masks

**9:38:21 A.M. County Administrator Cathy Mulhall Discussion**

1. 2021 Budget Process
2. CARES Funding Allocation
3. Administrative Update

**10:43:38 A.M. Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Resolution #2020-59 RE: Re-appointment of Sarah Cushing to the Chelan County Board of Equalization
2. Notice of Hearing – Supplemental Budget Appropriation 20200608H6-1
3. WA Dept of Veterans Affairs Amendment #4 DVA Contract 305E-16-027 20200608A5-1

4. Sale and Purchase Agreement between Chelan County and Runbeck Election Services  
20200608A5-2
5. Data Use Subscription for Superior Court Documents with Wargin Law  
20200608A5-3
6. Contract with Laurel Mountain Leasing and Financial Services, Inc. for CCRJC Body  
Scanner  
20200608A5-4
7. Sharp Copier Rental Agreement/Maintenance Agreement for the Prosecutors Office –  
**add on** 20200608A5-5

10:44:09 A.M. **HR Director Rosario Nystrom**

- Reclassifications

11:00 A.M. **Natural Resources Director Mike Kaputa**

**Discussion**

1. Consulting services agreement with ASM Affiliates, Inc., for cultural resource survey for Monitor Side Channel Project
2. Consulting services agreement with ASM Affiliates, Inc., for cultural resource survey for Peshastin Creek RM 4.3 Side Channel Project
3. Authorization to advertise and release bid documents for Nason Ridge Kahler Roads Decommission Project
4. Recommendation to execute agreement with Olin Excavation for Mill Creek Fish Passage Project
5. Interlocal cooperation agreement for mobile mapping services with Chelan County Fire District #1 and participating agencies
6. Interlocal cooperation agreement for installation of generators with Lake Wenatchee Water District
7. Agreement for installation of generators with Chiwawa River Pines Community Association
8. Agreement amendment and signature authorization with WA Emergency Management Division (EMD) for Mork Mission Creek bank stabilization project
9. Amendment to professional services agreement with Upper Columbia Salmon Recovery Board
10. Agreement amendment with Washington Conservation Corps for Nason Creek sediment sampling
11. Agreement amendment with WA Department of Commerce for Lake Chelan Water Supply Solutions

11:47:12 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Consulting services agreement with ASM Affiliates, Inc., for cultural resource survey for Monitor Side Channel Project  
20200608A5-6

2. Consulting services agreement with ASM Affiliates, Inc., for cultural resource survey for Peshastin Creek RM 4.3 Side Channel Project 20200608A5-7
3. Authorization to advertise and release bid documents for Nason Ridge Kahler Roads Decommission Project 20200608B1-1
4. Recommendation to execute agreement with Olin Excavation for Mill Creek Fish Passage Project 20200608A5-8
5. Interlocal cooperation agreement for mobile mapping services with Chelan County Fire District #1 and participating agencies 20200608A5-9
6. Interlocal cooperation agreement for installation of generators with Lake Wenatchee Water District 20200608A5-10
7. Agreement for installation of generators with Chiwawa River Pines Community Association 20200608A5-11
8. Agreement amendment and signature authorization with WA Emergency Management Division (EMD) for Mork Mission Creek bank stabilization project 20200608A5-12
9. Amendment to professional services agreement with Upper Columbia Salmon Recovery Board 20200608A5-13
10. Agreement amendment with Washington Conservation Corps for Nason Creek sediment sampling 20200608A5-14
11. Agreement amendment with WA Department of Commerce for Lake Chelan Water Supply Solutions 20200608A5-15

11:48:13 A.M. **Recess**

1:32:05 P.M. **Facility Maintenance Director Brian Travis**

- Departmental Update

1:49:06 P.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Law and Justice Center touch screen and intercom system in the amount of \$326,840.00 20200608B4-2

1:51:22 P.M. **Continued Board Discussion**

- Reclassification of positions

**Tuesday, June 9, 2020**

**8:00 A.M. Department Head Meeting**

**Discussion**

1. Monthly Financial Report
2. 2021 Budget Review Process

9:00:39 A.M. **Fair/Expo Center Director Karen Welch**

- Departmental Update

9:26:05 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Resolution #2020-60 Re: Fire District No. 3 Annexation

9:27:06 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Resolution #2020-61 Re: Budget Calendar

9:28:15 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Letter to the LCB Re: Application for NSJB, Evergreen Production

20200608C8-1

9:28:47 A.M. **Public Works Assistant Director Josh Patrick**

**Discussion**

1. Local Agency Agreement Supplement No. 5 with Washington State Department of Transportation for West Cashmere Bridge Replacement Project, Goodwin Road, County Road Project 693, (CRP 693)
2. Amendment No. 1 to Grant Agreement No. G-6595 Amending the Completion Date to December 31, 2020
3. Commissioners' Notice of Hearing for the Vacation of High Mountain Meadows Road Petition by David and Anna Frostad

9:31:58 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Local Agency Agreement Supplement No.5 with Washington State Department of Transportation for West Cashmere Bridge Replacement Project, Goodwin Road  
20200608A5-16
2. Amendment No. 1 to Grant Agreement No. G-6595 Amending the Completion Date to December 31, 2020  
20200608A2-1
3. Commissioners' Notice of Hearing for the Vacation of High Mountain Meadows Road by David and Anna Frostad  
20200608H6-2

9:31:58 A.M. **Continued Board Discussion**

- Manson Chamber Fireworks display – LTAC funding

9:38:17 A.M. **Recess**

10:15:42 A.M. **Community Development Director Jim Brown**

**PUBLIC HEARING (CONT. 6/2):** ZTA 2020-05 – Limited Text Amendments  
Chairman England opens the public hearing. Numerous members of the public are present.  
Public Comment period is closed.

10:20:00 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Continue Public Hearing to Tuesday, June 16, 2020 at 10:15 A.M.

**Discussion**

1. Departmental Updates

10:31:46 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. BOCC Signature BLA 20-034 – Carol L. Ohme Trust 20200608A5-17
2. Resolution #2020-62 Re: Portions of ZTA 2020-05 Limited Text Amendments, Section 11.22.050(5)(B)(i); 11.22.050(6); 11.22.050(9); and 11.22.050(13) Planned Developments
3. Resolution #2020-63 Re: Text Amendments to Chelan County Code Chapter 3.20 Flood Hazard Development

10:33:53 A.M. **Continued Board Discussion**

- Joint Chelan-Douglas County Letter Re: Farmworker H2A Housing

11:03:11 A.M. **HR Director Rosario Nystrom**

- Continued Discussion Re: NR Payroll Changes
- Reclassification of positions

11:39:56 A.M. **Adjourn**

Board adjourns until Monday, June 15, 2020.

Weekly Voucher Approval for Payment	20200608B4-1
Current Expense	\$158,759.27
Other Funds	<u>\$162,854.56</u>
Total All Funds	\$321,613.83

BOARD OF CHELAN COUNTY COMMISSIONERS

DOUG ENGLAND, CHAIRMAN

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CARLYE BAITY, Clerk of the Board